

**AGENDA, June 1, 2022 END OF THE FISCAL YEAR and General Meeting**

**CALL TO ORDER**

Mayor Harter will call the meeting to order with the Pledge to the Flag at 7:30 PM.

Board Members Present: Mayor Harter, Trustee Fuller, Trustee Olejniczak, Trustee Jahrling, Trustee Roach

Board Members Absent: none

Also Present: Clerk Wierzbicki, Treasurer Geller, Attorney Cassidy, Engineer Hoffman

Approximate Number in the Audience: 7

**I. FINANCIAL BUSINESS**

**1. Approve 2021/2022 Vouchers as Audited**

Motion made by Trustee Fuller seconded by Trustee Olejniczak to approve the vouchers as audited.

VOTE: YES 5 NO 0

**2. Treasurer's Report**

Motion made by Trustee Jahrling seconded by Trustee Fuller to accept the Treasurer's report as submitted.

VOTE: YES 5 NO 0

**3. Transfers 2021/2022 Fiscal End of Year**

**General Fund Expenditures  
Transfers for Fiscal Year 5/31/22 -  
June 1**

<b>General Fund Expenditures Account Description</b>	<b>From</b>	<b>To</b>
<b>Justice Bailiff Salaries</b>	300.00	
<b>Judicial Telephone and Internet (WVT, Momentum)</b>		300.00
<b>Treasurer Audit Expenses</b>	5,000.00	
<b>Legal Contract Services</b>		2,500.00
<b>Engineer Contract Services (Additional legal - various, H2M - various)</b>		2,500.00
<b>Clerk Code Book Update</b>	500.00	
<b>Clerk Equipment Rental (Copier &amp; Mail Machine)</b>		500.00
<b>State Police Office Maintenance and Utilities</b>	400.00	
<b>Office Supplies</b>		200.00
<b>Senior Center Maintenance and</b>		200.00

<b>Supplies (Various- small items)</b>		
<b>General Fund Contingency</b>	65,000.00	
<b>Police Salaries</b>		30,000.00
<b>Highway Salaries (ARPA Pmt., additional employees, allocation)</b>		35,000.00
<b>Highway Oil &amp; Chip Salaries</b>	4,000.00	
<b>Building Inspector Contract Services (Additional hours)</b>		4,000.00
<b>Highway Equipment Maintenance</b>	1,000.00	
<b>Highway Fuel Diesel (Higher fuel costs, May tank fill up 317 gallons)</b>		1,000.00
<b>Special Event Salaries</b>	5,000.00	
<b>Parks Salaries (DPW allocation and attendants)</b>		5,000.00
<b>Mapes and Seward Property Maintenance</b>	1,700.00	
<b>Parks Equipment and Supplies</b>		500.00
<b>Parks Maintenance</b>		1,000.00
<b>Parks Contract Services (Pet bags, signs, restroom repairs Sturr, various)</b>		200.00
<b>Special Events Other Expenditures</b>	500.00	
<b>Special Events Donations (Memorial Day)</b>		500.00
<b>Sanitation Salaries</b>	3,000.00	
<b>Comprehensive Contract Services (Nelson Pope)</b>		3,000.00
<b>Sanitation Equipment Maintenance</b>	600.00	
<b>Sanitation Fuel - Diesel (Higher fuel costs)</b>		600.00
<b>Workmen's Compensation Expenditures</b>	7,000.00	
<b>Employer FICA and Medicare Expenditures (Higher salaries in General Fund)</b>		7,000.00
<b>Medical Insurance Expenditures</b>	1,000.00	
<b>Medical Insurance Buyout (Additional eligible employees, higher nonsingle rate)</b>		1,000.00

## **Water Fund Expenditures**

<b><u>Account Description</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Office Renovation and Repairs	3,000.00	
Clerk Salaries (Clerk fund allocation and additional employees)		3,000.00
Plant Chemicals	7,000.00	
Plant Operator Contract Services (R&M and other expenses included in JCO contract)		7,000.00
Plant Equipment and Supplies	100.00	
Plant Office Supplies (Various small items)		100.00
Plant Testing	5,000.00	
Water Plant Professional Fees (P&D Engineers)		5,000.00
Distribution Vehicle Expense	1,000.00	
Distribution Maintenance and Repairs (Power Generator Service Pump Station)		1,000.00
Distribution Mapping	500.00	
Employer FICA and Medicare Expenses (Budget was low)		500.00

## **Sewer Fund Expenditures**

<b><u>Account Description</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Office Renovation and Repairs	3,000.00	
Clerk Salaries (Clerk fund allocation and additional employees)		3,000.00
Sewer Line Repairs	1,000.00	
Pump Station Repairs (Village Park #2, Washington/Werner)		1,000.00
Sewer Plant Repairs	5,000.00	
Plant Operator Contract Service (Low budget, \$11,950.87 *12= \$143,410.44) Prior year was \$11,574.69 a month)		5,000.00

**Motion made by Trustee Jahrling seconded  
by Trustee Olejniczak to accept the  
transfers as presented.**

**VOTE: YES 5 NO 0**

## **II. MINUTES**

**Motion made by Trustee Olejniczak seconded by Trustee Roach to approve the  
minutes of the May 4th, 2022 General meeting.**

**VOTE: YES 5 NO 0**

**Motion made by Trustee Olejniczak seconded by Trustee Fuller to approve the minutes  
of the Special Meeting, May 18<sup>th</sup>, 2022**

**VOTE: YES 5 NO 0**

## **III. ANNOUNCEMENTS, CORRESPONDENCE & PRESENTATIONS**

- 1. Friends of Hathorn sent an invitation to Founders Day on Saturday May 21, 2022 at the Old Stone House Inn Warwick.**
- 2. Eagle Scout Kevin Palacino sent an invitation to the Court of Honor ceremony.**
- 3. New York State Environmental Facilities Corp sent a letter regarding the UV grant at the Sewer plant.**
- 4. Slack Chemical sent a notice regarding price increases on Alkali C-250.**
- 5. Ameritas Life Insurance Corp of NY sent an Amendment Rider effective June 1, 2022.**
- 6. Orange and Rockland sent a reminder of underground dig notification.**
- 7. Hydro Environmental Engineering Services PC sent a contract for execution.**
- 8. Laberge Group sent a letter regarding their services.**
- 9. Orange County Department of Human Resources sent a notice regarding MSD forms.**
- 10. Karlin Chang of 59 Wheeler Rd sent an invitation for an Azalea Festival.**
- 11. NYS Union of Police Associations Inc sent a letter regarding upcoming 2022 negotiations.**
- 12. Orange County Youth Bureau sent a notice regarding 2022 Youth funding.**
- 13. Slack Chemical sent a notice of price increase on Carus 8100.**
- 14. NYS Police sent an executed contract for the mayor's approval for the Meadow Road property.**

## **IV. REPORTS OF THE TRUSTEES**

- 1. Thomas Fuller – Police, Justice, Emergency Management**
- 2. Craig Olejniczak – Recreation & Parks, Animal Control, Buildings/Grounds**

3. Alyssa Jahrling – DPW, Sewer/ Water, Chamber of Commerce

4. Matthew Roach – Building & Planning, Historical

**V. PUBLIC COMMENT – AGENDA ITEMS ONLY**

There were no public comments on Agenda items.

**VI. UNFINISHED BUSINESS**

**1. Greenspot EV Charging Contract**

Attorney Cassidy read a SEQR and authorization agreement subject to following conditions

Motion made by Trustee Jahrling seconded by Trustee Fuller to approve the contract for EV charging stations

VOTE: YES 5 NO 0

**2. State Police Contract**

Motion made by Trustee Olejniczak seconded by Trustee Fuller to approve the Satellite Station contract with the New York State Police for a period of five years expiring April 30, 2027 on the building on Meadow Road

VOTE: YES 5 NO 0

**VI. NEW BUSINESS**

**1. Board Appointments**

Motion made by Mayor Harter seconded by Trustee Roach to re-appoint Frank Dagele to a term on the Zoning Board of Appeals effective June 1, 2022 through May 31, 2027.

VOTE: YES 5 NO 0

Motion made by Mayor Harter seconded by Trustee Roach to re-appoint Peter Scheuermann to a term on the Zoning Board of Appeals effective June 1, 2022 through May 31, 2027.

VOTE: YES 5 NO 0

Motion made by Mayor Harter seconded by Trustee Jahrling\_ to re-appoint Howard Cohen to a term on the Planning Board effective June 1, 2022 through May 31, 2027.

VOTE: YES 5 NO 0

**2. Personnel**

**Summer Recreation Employees**

Motion made by Trustee Fuller seconded by Trustee Olejniczak to appoint the following as counselors for the Summer Recreation Program:

Kerry Kearns Director  
Anthony Pascarelli Director

Sarah Castine- returning  
Isabella Wierzbicki-returning

**Ally Dwyer-returning-  
Dominick LaBelle- returning-  
Melissa Cutrona  
Kevin Palacino  
Michael Carpino  
Blake Lugo  
Brenna Costello  
Jacqueline Costello  
Caileigh Costello  
Genesis Clarke-Stymacks  
Stephanie Cermak  
Alec Pawliczak  
Joey Buchalski  
Garrett Gill  
Matthew Gooler  
Christian Catalano  
Kailey Stolowski  
Kaitlin Stolowski  
Leia Hogan**

**VOTE: YES 5 NO 0**

**Seasonal Park Employees**

**Motion made by Trustee Fuller seconded by Trustee Jahrling to appoint the following returning park employees at the rate of \$14.00/ hour.**

**Sarah Castine  
Ally Dwyer  
Dom LaBelle  
Chance Ortiz-Sorrenti  
Jeremy Maas**

**New: Breanna Costello**

**VOTE: YES 5 NO 0**

**Motion to appoint Rebecca Rivera to the title of Deputy Clerk beginning June 1, 2022 at the rate of \$40,000.00/ year.**

**Motion by Trustee Olejniczak second by Trustee Fuller**

**VOTE: YES 5 NO 0**

**Motion to appoint Paul Canevari to the title of Laborer at the rate of \$18.39**

**Motion by Trustee Olejniczak second by Trustee Fuller**

**VOTE: YES 5 NO 0**

**Motion to appoint Jason Harty to the title of Laborer at the rate of \$ 18.39**

**Motion by Trustee Jahrling second by Trustee Fuller**

**VOTE: YES 5 NO 0**

**2. Orange County Youth Bureau Funding**

**Motion to accept funding in the amount of \$10,000.00 from Orange County Youth Bureau to fund the 2022 Youth Recreation Program.**

Motion by Trustee Olejniczak second by Trustee Jahrling

VOTE: YES 5 NO 0

**3. Personnel Policy Revisions**

The following are revisions to existing policy becoming effective June 1, 2022

**Medical Buy- Out**

Eligible Full-Time employees may opt out of Health Insurance and receive a flat rate of \$5,200.00 per year payable in 26 equal \$200.00 payroll installments. Proof of insurance at time of eligibility is required.

Employee must be in active standing.

**Pay Increases Non-Union Personnel**

Effective June 1, 2023, the wage schedule shall be increased by 2.5%.

Effective June 1, 2024, the wage schedule shall be increased by 2.5%.

Effective June 1, 2025, the wage schedule shall be increased by 2.75%

Effective June 1, 2026, the wage schedule shall be increased by 2.75%

Rates of pay prescribed in the compensation plan represent rates for full-time employment

**Paid Time Off**

Vacation Leave - Permanent full-time employees, upon completion of 6 months of service, shall be eligible for vacation time as per the following schedule:

	Hired before August 1, 2004	Hired After August 1, 2004
6 months-1 year		5 days max
1-4 Years	10 days	10 days max
5-9 years	15 days	15 days max
10-14 years	20 days	20 days max
15-20 years	25 days	N/A
15 + years	N/A	25 days max
Maximum Payout at retirement	240 hours	160 hours

Any employees currently receiving additional vacation days for service in excess of 20 years will be capped at their current status.

Vacation time shall be awarded at beginning of fiscal. June 1<sup>st</sup>.

An employee will not accrue, or otherwise be entitled to vacation leave if they are on unpaid FMLA, sick leave, Workers Compensation leave, short- or long-term disability or while subject of any form of discipline.

**TERMINATION OF EMPLOYMENT**

An employee who is terminated or resigns is eligible for payout of accrued vacation hours to date of termination/ notice of leave. Any employee terminated for disciplinary action is not eligible for payout. Employee must have reached their 1-year anniversary date to receive payout. Payout is not pro-rated.

**TERMINATION OF EMPLOYMENT**

An employee who is terminated or resigns is eligible for payout of accrued sick hours to date of termination/ notice of leave at fifty percent. Any employee terminated for

**disciplinary action is not eligible for payout. Employee must have reached their 1-year anniversary date in order to receive payout. Payout is not pro-rated.**

**Motion to approve revised personnel agreement**

**Motion by Trustee Olejniczak second by Trustee Jahrling**

**VOTE: YES 5 NO 0**

**VIII. Meeting Schedule**

<b>June 15th, 2022</b>	<b>9:30 AM Work Session</b>
<b>July 6th, 2022</b>	<b>9:30 AM Work Session/7:30PM General Meeting</b>
<b>July 20th, 2022</b>	<b>9:30 AM Work Session</b>
<b>August 3rd, 2022</b>	<b>9:30 AM/7:30 PM Work Session/7:30PM General Meeting</b>

**IX. PUBLIC COMMENT**

**Louisa Fuentes - a member of the Village of Florida's Police Reform committee started a brief discussion regarding getting the process rolling.**

**Lisa Ruiz- Town of Montgomery resident praised the Village Board and their cooperation.  
Joan Tirrell- Warwick resident also praised the Village Board**

**X. ADJOURNMENT**

**Motion by Trustee Fuller and seconded by Trustee Roach to adjourn at 8:30 PM**

**VOTE YES 5 NO 0**