# **DECEMBER 6, 2023 GENERAL MEETING OF THE BOARD**

# **CALL TO ORDER**

Mayor Harter will call the meeting to order with the Pledge to the Flag at 7:30 p.m.

Board Members Present: Mayor Harter, Trustee Fuller, Trustee Werner, Trustee Roach

Board Members Absent: Trustee Olejniczak

Also, Present: Clerk Wierzbicki, Treasurer Geller, Attorney Cassidy, Engineer Hoffman

Approximate Number in Audience: **6**

1. **MINUTES**

Motion made by ***Trustee Fuller*** seconded by ***Trustee Roach*** to approve the minutes of the November 1st General Meeting

##### **VOTE: YES 4 NO 0 1 Absent**

Motion made by ***Trustee Werner***  seconded by ***Trustee Fuller*** to approve the minutes of the November 15th Special Meeting

**VOTE: YES 4 NO 0 1 Absent**

Motion made by ***Trustee Fuller*** seconded by ***Trustee Roach*** to approve the minutes of the December 1, 2023 Special Meeting

**VOTE: YES 4 NO 0 1 Absent**

##### **FINANCIAL REPORTS**

1. **Treasurer’s Report**

Motion made by ***Trustee Werner*** seconded by ***Trustee Fuller*** to accept the Treasurer’s report as submitted.

**VOTE: YES 4 NO 0 1 Absent**

**2. Payment of Vouchers**

Motion made by Trustee \_\_ seconded by Trustee \_\_\_ to approve payment of the vouchers as audited.

**VOTE: YES 4 NO 0 1 Absent**

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1. **ANNOUNCEMENTS, CORRESPONDENCE & PRESENTATIONS**
2. **Congressman Patrick Ryan sent a note of gratitude regarding a CARES visit on October 10th.**
3. **Town of Warwick sent notice of Introductory Local Law 8 of 2023 creating a Sanfordville Road Senior Housing District.**
4. **Orange County Department of Health sent a HAA5s violation for the 10/1/2023-12/31/2023 period.**
5. **Town of Warwick submitted a fully executed 2023-2024 Snow and Ice Agreement.**
6. **William Pillmeier submitted his letter of resignation from the Zoning Board of Appeals.**
7. **Zoning Board of Appeals submitted a determination for 6 Nathaniel Lane.**
8. **An Application for water/sewer service was received for 124 South Main St.**
9. **An invitation for the 13th annual Youth and Adult Summit on December 6th from 5:30 PM-8:00PM at Thomas Bull Memorial Park.**
10. **A Notice of Claim was received from Frances Wamsley.**
11. **A letter of representation was received from Sokoloff Sterm LLP regarding a Notice of Claim.**
12. **A letter from NYSDOT regarding BRIDGE NY funding was received.**
13. **State Senator James Skoufis sent a letter regarding 485B tax incentives.**
14. **A letter from NYSDOT regarding Local Highway Inventory.**
15. **Pitingaro and Doetsch provided an estimate for the Kaye Drive Valve Vault.**
16. **Altice sent a programming change**
17. **H2O submitted December 2023 Board reports for both Water and Sewer departments.**
18. **A quote was received from Pitingaro and Doetsch for the Beazer water line replacement.**
19. **East-Tek Security Systems submitted a quote for an additional security camera.**
20. **NYSDOT sent a letter regarding secondary routes for detours.**

**VI. REPORTS OF THE TRUSTEES**

**1. Thomas Fuller – Police, Justice, Emergency Management, Senior Affairs**

**2. Craig Olejniczak – Recreation & Parks, Animal Control, Buildings/Grounds-Absent**

**3. Alyssa Werner – DPW, Sewer/ Water, Chamber of Commerce**

**4. Matthew Roach – Building & Planning, Historical**

**There was a brief discussion regarding each Trustee’s responsible departments and activity during the month of November.**

**VII. PUBLIC COMMENT – AGENDA ITEMS ONLY**

This opportunity is provided for members of the audience to comment on **any item listed** on the agenda. Please address the Board and limit your comments to five minutes.

***There were no Public Comments***

**VIII. UNFINISHED BUSINESS**

1. **Personnel Handbook**

**Motion to approve Personnel Handbook as presented to be effective January 1st, 2024. Handbook supersedes all previous editions. Attorney Cassidy will provide final copy.**

**Motion by *Trustee Fuller* second by *Trustee Roach***

**VOTE YES 4 NO 0 1 Absent**

1. **Kaye Drive Water Valve**

**VILLAGE OF FLORIDA**

**VILLAGE BOARD OF TRUSTEES**

**RESOLUTION TO AUTHORIZE ENGINEERING**

**WHEREAS, the Village Board has received a recommendation from Pitingaro & Doetsch Consulting Engineers (Pitingaro & Doetsch) to evaluate the feasibility of a connection within the Village’s water distribution system between the Glenview Hills/Beazer pressure zone, served by the Glenview Hills/Beazer Water Storage Tank, and the lower pressure zone, served by the Rose Street Water Storage Tank through the installation of a pressure relief valve for the purpose of improving water pressure throughout the Village and ensuring sufficient water supply and pressure in the event of a tank suffers a failure; and**

**WHEREAS, Pitingaro & Doetsch has provided a cost estimate of $ 24,006.00 for purposes of developing a plan, specifications and engineering report for purposes of evaluating such recommendation and for further purposes of making the requisite applications to the Department of Health;**

**NOW THEREFORE BE IT RESOLVED that Pitingaro & Doetsch is hereby authorized to prepare a plan, specifications and engineering report subject to the following:**

**1. Such authorization shall not exceed the sum of $ 25,000.00.**

**2. Pitingaro & Doetsch shall not make any application to the Department of Health or any other agencies without the express written approval of the Village Board.**

**3. Pitingaro & Doetsch shall prepare a Part 1 Environmental Assessment Form for the project.**

**Motion by Trustee Werner, Second by Trustee Fuller.**

**VOTE YES 4 NO 0 1 Absent**

1. **NYSDOT request**

**VILLAGE OF FLORIDA**

**VILLAGE BOARD OF TRUSTEES**

**RESOLUTION**

**WHEREAS, New York State Department of Transportation (NYSDOT), as part of PIN 8002.24 - Pavement Resurfacing and Multiple Improvements - Culvert Replacement C850086, is preparing to replace the culvert on Route 94 over Brown Creek (Culvert Identification Number C850086) with construction anticipated to commence at the end of 2024 through 2025 necessitating the closure of Route 94 leading into the Village;**

**WHEREAS, by letter dated November 22, 2023, the NYSDOT has requested the Village’s consent to create a temporary detour from Route 94, over Big Oaks Drive, Hill View Drive, Kaye Drive and Farries Avenue for local residents only; and**

**WHEREAS, such action is a Type II action under SEQR pursuant to 6 NYCRR 617.5 (22); and**

**NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees grants consent to such detour subject to the following conditions:**

**1. Such detour shall be signed as local traffic only. For those not traveling to a location within the immediate vicinity of the detour, the Village recommends the public travel over Glenmere Avenue to Pine Hill Road to Route 94 or over Durland Road.**

**2. NYS DOT has been provided with copies of existing area traffic reports and is on notice that one such traffic report calls for the monitoring of Farries Avenue and N. Main Street (Route 94) for signalization. As such intersection is within the NYSDOT right of way, to the extent NYSDOT determines that further evaluation of said intersection is warranted, NYSDOT shall cause such evaluation to be prepared.**

**3. The Florida Union Free School District shall be notified of such detour.**

**Motion to *table* by Trustee Fuller, Second by Trustee Werner.**

**VOTE YES 4 NO 0 1 Absent**

**IX. NEW BUSINESS**

1. **Grievance Day**

**Motion by *Trustee Werner* seconded by *Trustee Fuller* to approve the scheduling of Property Tax Grievance Day for Wednesday February 21, 2024 from 4-8 PM.** **All Grievances must be presented in person or in writing by such time.**

**VOTE: YES 4 NO 0 1 Absent**

1. **Acceptance of resignation William Pillmeier**

**Motion to accept the resignation of Mr. Pillmeier from the Zoning Board effective immediately.**

**Motion by Trustee Roach seconded by Trustee Werner**

**VOTE: YES 4 NO 0 1 Absent**

1. **Zoning Board of Appeals Appointment**

**Motion by Trustee Werner seconded by Trustee Roach to approve the appointment of**

**Allison Orlando to complete the term of William Pillmeier expiring May 31, 2024.**

**VOTE: YES 4 NO 0 1 Absent**

**Clerk Wierzbicki administers the Oath of office.**

1. **DPW Laborer**

**Motion by *Trustee Werner* second by** ***Trustee Roach* to approve the hiring of Daniel Tobin as a DPW Laborer at the rate of $18.75/hour per contract beginning January 2, 2024**

**VOTE: YES 4 NO 0 1 Absent**

1. **Police camera installation**

**Motion to approve the quote in the amount of $2500.00 from East-Tek Security Systems plus $60.00/year DDNS for purchase and installation.**

**Motion by *Trustee Werner* second by *Trustee Roach***

**VOTE: YES 4 NO** **0 1 Absent**

1. **FUNFEST Light Parade request**

**Motion to tentatively approve until reconvene on December 13th at 9:00 am parade route as requested on December 22nd  at 5:30 PM.**

**Mayor Harter stated he needs to discuss with Police Chief to determine manpower.**

**Motion by *Trustee Fuller* second by *Trustee Roach***

**VOTE: YES 4 NO 0 1 Absent**

1. **Meeting Schedule**

December 13th, 2023 9:00 AM Special Meeting

December 20th, 2023 9:30 AM Work Session

January 3rd, 2024 9:30 AM Work Session 7:30 Meeting

January 17th, 2024 9:30 AM Work Session

February 7th, 2024 9:30 AM Work Session 7:30 Meeting

February 21st, 2024 4:00-8:00 PM Grievance Night/ Work Session

Mayor Harter Wished everyone a Merry Christmas and a Happy Hannukah our annual Menorah is December 11th at 4:30 PM here at Village Hall.

1. **PUBLIC COMMENT**

**Allison Orlando I have a question about the light show, is it a fundraiser?**

**Michele Carpino No**

**Mayor Harter So do they reach out to you if they want to be part of it?**

**Michele Carpino Yes**

**Talk amongst the audience**

**MH Last go around otherwise we will adjourn.**

**Greg Kimiecik Is the basketball court going to have a Grand Opening?**

**MH Yes we are going to have Senator Skoufis here on the 15th to present the DASNY grant so that will be the official opening.**

**GK inaudible**

**MH it will be in front of the court**

**GK What time?**

**MH 12:30**

**GK on the 15th?**

**MH Yes**

**GK foul shot contest**

**MH Yea you gonna be the ringer?**

**Trustee Fuller pickleball practice?**

**GK I am not up to that yet**

**MH Anything else or we will adjourn.**

1. **ADJOURNMENT**

Motion made by ***Trustee Roach*** seconded by ***Trustee Fuller*** to adjourn the meeting at 7:50 PM.

**VOTE: YES 4 NO 0 1 Absent**

**Respectfully,**

**Colleen Wierzbicki**