# **October 7, 2020 REGULAR MEETING OF THE BOARD OF TRUSTEES**

# **CALL TO ORDER**

Mayor Harter will call the meeting to order with the Pledge to the Flag at 7:30 p.m.

Board Members Present: Mayor Harter, Trustee Fuller, Trustee Olejniczak

Board Members Absent: Trustee Barczak

Also Present: Clerk Wierzbicki, Treasurer Geller, Attorney Cassidy

Approximate Number in Audience: **5**

**II. MINUTES**

Motion made by Trustee Fuller seconded by Trustee Olejniczak to approve the minutes of the September 2, 2020 Special meeting,

##### **VOTE:** **YES 4 NO 0**

Motion made by Trustee Olejniczak seconded by Trustee Fuller to approve the minutes of the September 9, 2020 General meeting

##### **VOTE: YES \_4\_ NO 0**

Motion made by Trustee Fuller seconded by Trustee Olejniczak to approve the minutes of the

October 5, 2020 Organizational meeting

##### **VOTE: YES 4\_ NO \_ 0**

##### **III. FINANCIAL REPORTS**

1. **Treasurer’s Report**

Motion made by **Trustee Fuller** seconded by **Trustee Olejniczak** to accept the Treasurer’s report for September 2020 as submitted.

**VOTE:** **YES\_4\_\_ NO \_\_\_0\_\_\_**

**2. Payment of Vouchers**

Motion made by Trustee Fuller seconded by Trustee Olejniczak

to approve payment of the vouchers as audited.

|  |  |  |
| --- | --- | --- |
| **VOTE:** **YES\_\_\_\_\_4\_\_\_\_ NO \_\_\_\_0\_\_\_\_\_**   1. **Transfers** |  |  |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  | | --- | --- | --- | | **Transfers for Fiscal Year 2021 - October** |  |  | |  |  |  | | **General Fund Expenditures** |  |  | | **Account Description** | **From** | **To** | | Treasurer Audit Expenditures | 2,000.00 |  | | Election Contractual Services |  | 1,500.00 | | Election Supplies |  | 500.00 | |  |  |  | | Street Light Expenditures | 1,500.00 |  | | Holiday Light Expenditures |  | 1,500.00 | |  |  |  | |  |  |  | |  |  |  | | **Water Fund Expenditures** |  |  | | **Account Description** | **From** | **To** | | Plant Maintenance and Repairs | 10,000.00 |  | | Sludge Removal Fees |  | 10,000.00 | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | **Sewer Fund Expenditures** |  |  | | **Account Description** | **From** | **To** | | Office Renovations and Repairs | 500.00 |  | | Office Supplies |  | 500.00 | |  | |  |  | |  |  | |  |  | | Motion made by **Trustee Olejniczak** seconded by **Trustee Fuller** to approve transfers as presented.  **VOTE:** **YES\_\_\_4\_\_\_\_\_\_ NO \_\_\_0\_\_\_\_\_\_** |  | |  |  |
| **Mayor Harter asked Trustee Olejniczak read a letter from Trustee Slattery regarding his resignation as of September 30, 2020.** |  |  |
|  |  |  |
|  |  |  |

**IV. ANNOUNCEMENTS, CORRESPONDENCE & PRESENTATIONS**

1. **Town of Warwick sent their Budget Request**
2. **NYCOM sent an email announcing virtual Public Works School October 20-21**
3. **Orange County District Attorney Attorney’s Office sent a letter regarding Governor Cuomo’s Executive Order 203 NYS Police Reform**
4. **Comp Alliance forwarded a Member Loyalty Award for the 2020-21 fiscal year in the amount of $ 1298.00**
5. **Town of Goshen sent notice of Local Law 2 Energy Storage Moratorium**
6. **American Water Works sent notice regarding Public Service Law 89-1 prohibiting providers from shutting off utilities from non-payment.**
7. **NYCOM sent notice of the Pandemic Operations Plan requiring employers to develop a plan for operations in the event of a declared public emergency.**
8. **NYSDOH announced new monitoring requirements. Notice received 9/11/20.**
9. **Shirley Coughlin submitted her letter of resignation from the Building and Planning Departments after 17 years, her last day of work was September 25th.**
10. **RBT sent a letter to request Bid request distribution.**
11. **NYSDOT sent a shared service agreement contract for review.**
12. **Orange County Department of Health sent notice regarding the recommendation of Senior Centers being opened.**
13. **Orange County Municipal Planning sent an Annual Meeting Ballot.**
14. **Altice sent notice regarding packaging changes.**
15. **Orange County Department of Health sent a water sample results letter**
16. **Orange County Clerk’s Office sent a reminder regrading October 5-9 being LIVEONNY organ donor Enrollment Day.**
17. **Orange and Rockland sent an email for an informational exchange on 10/19 at 11:00 am.**
18. **Rutgers Office of Continuing Education sent an email regarding Environmental Field Sampling Course on 11/16-11/22 $180.00/pp**
19. **Comp Alliance sent notice regarding several virtual safety seminars available in November**
20. **Appointments**

**Zoning Board**

**Mayor Harter appoints Peter J. Scheuermann as Zoning Board Member term to expire 5/31/21.**

**General Board**

**Mayor Harter appoints Alyssa Werner-Jahrling as Board Member term to expire 3/31/21.**

**Clerk Wierzbicki administers the Oath of office to Trustee Werner-Jahrling.**

**V. REPORTS OF THE TRUSTEES**

1**.** Thomas Fuller – Emergency Manager Coordinator, Police and Justice Departments, Animal Control, Court Liason

2. Craig Olejniczak – Departments of Water, Sewer and Public Works

3. John Barczak– Building Department, Planning and Zoning Board of Appeals Liason

4. Alyssa Werner –Building and Grounds, Parks and Recreation, Historical Building Liason(Seward Mapes) Economic Development, Village Chamber Liason

**VI. PUBLIC COMMENT – AGENDA ITEMS ONLY**

**Patty Rotella-Resident requested to read the letter from Trustee Slattery. She stated that Trustee Slattery was unethical since the letter was dated the same night as the Local Law 6 vote was accounted for. She then asked appointed Trustee Werner-Jahrling if she owned a home in the Village where Ms. Jahrling answered Yes. Ms. Rotella stated that she believes all appointed members should have the Village’s best interest.**

**Mayor Harter stated that he would keep that in mind.**

**There were brief comments from Gerard Conlon regarding the Water Study**

**VII. UNFINISHED BUSINESS**

1. **INTRODUCTORY LOCAL LAW 5 OF 2020**

INTRODUCTORY LOCAL LAW 5 OF 2020

A LOCAL LAW TO AMEND CHAPTER 87, ENTITLED PARKS

**BE IT ENACTED BY THE VILLAGE BOARD OF TRUSTEES as follows:**

**Section 1.        Legislative Intent.**

It is the intent of the Village Board of Trustees to regulate the use of the Village’s public park at Glenmere Park to ensure the health, safety and welfare of Village residents as well as protect the park environment.

**Section 2.        Chapter 87, entitled “Parks” shall be amended to read as follows:**

**§ 87-1 Use of Glenmere Lake Park.**

The use Glenmere Lake Park shall be open to all individuals between the hours of 7 a.m. to 9 p.m. weekdays and 8 a.m. to 9 p.m. on weekends subject to the prohibitions and regulations contained in this chapter.  Park hours may be altered by resolution of the Village Board of Trustees or, in the case of an emergency, the chief of police.

**§ 87-2 Permits.**

            A permit shall be effective May 1st through April 30th of the following year.

            A permit shall be required for the following:

1. Parking at Glenmere Lake Park.
2. Use of the Boat Launch at Glenmere Lake Park.
3. Walking of Dog(s)
4. Use of a park outside of normal hours.
5. Use of the pavilion at Glenmere Lake Park
6. Use of ball fields and refreshment stand at Walter R. Sturr Memorial Park
7. Use of any park facilities by groups in excess of 10 individuals.
8. Camping

Applications for seasonal permits for parking, use of the boat launch and walking of dogs may be obtained by the Village Clerk.

Application for reservations for group events may be secured from the Village Clerk.  The application shall be filed by a responsible person, who represents the group requesting the use of the park.  Applications shall be processed in order they are received by the Village Clerk.  The permit granted entitles the holder to only that portion of the park or building so stated on the permit.

The Application fees for such permits shall be established by the Village Board of Trustees pursuant to Chapter 8 of the Village of Florida Code, entitled “Fees.”

**§ 87-3 Prohibitions.**

The following shall be prohibited in Village Parks:

1. Campfires and fires outside of designated areas
2. Use of glass bottles and glass receptacles
3. Possession of alcoholic beverages
4. Use or possession of snowmobiles, and all-terrain vehicles (ATVs).
5. Camping in Village parks without permission
6. Hunting
7. Swimming in Glenmere Lake
8. Use of gasoline or diesel motors on or within 25 of Glenmere Lake.
9. Horseback riding

**§ 87-4 Dogs**

All dogs must be licensed wearing appropriate identification (CAT).  Dogs must be leashed while in Village parks unless permission is given in writing to organizations using the park for the training and showing of dogs or within any designated dog park enclosure.  Dog owners shall be responsible for the conduct of his/her dog and must pick up and properly dispose of dog feces.  Dogs within the park shall also be subject to regulations contained within Chapter 55 of the Village of Florida Code, entitled, “Dogs and other Animals.”

**§ 87-5 Camping**

No person shall bring into any Village park or be in possession of any tents, nor shall they camp, start or maintain any type of fire without a special issued by the Village of Florida.

**§ 87-6 Trash**

All persons using any Village park shall be responsible for the removal and clean-up of any trash or debris.  All such trash or debris shall be deposited in designated receptacles provided or removed from park property.

**§ 87-7 Vehicles**

1. Vehicles are prohibited on all park property except on designated roadways and parking lots.
2. Overnight parking of vehicles on park property is prohibited.
3. The parking of vehicles, boats or trailers between the shoulder and the roadway at Glenmere Lake is always prohibited.
4. The parking of vehicles, boats, or trailers on the roadways adjoining the park at Glenmere or the Village reservoir (Glenmere Lake) is always prohibited.
5. All vehicles and boats shall display a season permit issued pursuant to § 87-2.

**§ 87-8 Boat Storage**

Leaving boats unattended or stored at Glenmere Lake Park is prohibited.  Owners of such boats violating this provision are subject to the immediate removal of such boats without notice, the cost of storage of such boats and the penalties as provided in § 87-8.

**§ 87-9 Penalties for Offense**

1. Any person committing an offense against any provision of this chapter shall be guilty of a violation punishable by a fine not exceeding $ 250.00 or by imprisonment for a term not exceeding 15 days, or both such fine and imprisonment.  [Tiered punishment].  The continuation of an offense against any provision of this article shall constitute, for each day the offense is continued, a separate and distinct offense hereunder.
2. Should any person or group violate the provisions of this chapter, in addition to the penalties set forth in Subsection A above, the permit for said person or group may be revoked by the Village Board of Trustees, and said person or persons will be asked to leave the park premises and said persons or group may be barred from use of the park for a period of time to be determined by the Village Board.

**Section 3.        Authority.**

            This local law is adopted pursuant to section 10 of the Statute of Local Governments which provides local governments the power “to adopt, amend and repeal ordinances, resolutions and rules and regulations in the exercise of its functions, powers and duties”.

**Section 4.        Severability.**

            If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof , but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5.        Effective Date.**

***This local law shall take effect immediately upon filing with the Secretary of State.***

***Motion to approve by second by-***

**VOTE YES NO**

1. **Water Meters**

**Motion made by Trustee Fuller seconded by Trustee Olejniczak to approve the purchase of 425 meters from Ferguson Waterworks in the amount of $91,800.00 to complete meter installation in Village.**

**VOTE YES 4 NO 0**

1. **Warwick 2021 Snow and Ice**

**Motion to authorize Mayor Harter to sign contract with Town of Warwick for snow and ice removal of 2020-21 for the portion of Glenmere Road**

**VOTE YES 4 NO 0**

**Motion by Trustee Fuller Second by Trustee Olejniczak**

**VIII. New Business**

1. **Appointments**

**Zoning Board**

**Mayor Harter appoints Peter J. Scheuermann as Zoning Board Member term to expire 5/31/21.**

**General Board**

**Mayor Harter appoints Alyssa Werner-Jahrling as Board Member term to expire 3/31/21.**

1. **Part-time billing/building clerk**

**Motion to approve the hiring of Helen Rahm at 17.50/hour as the part-time billing/building department clerk**

**VOTE YES 4 NO 0**

1. **Water Plant Ground Water Study**

**Motion to approve authorization of amendment to existing agreement of residual study fee to not exceed $24,500.00. $12,225.00 down balance at completion. Max 120 days**

**Motion by Trustee Olejniczak second by Trustee Fuller**

**VOTE YES 4 NO 0**

1. **Water Plant Discharge Study**

**Motion to approve authorization of amendment to existing agreement of discharge study fee to not exceed $30,000.00. $15,000.00 down balance at completion.**

**Motion by Trustee Olejniczak second by Trustee Fuller**

**VOTE YES 4 NO 0**

1. **JCO Service Contracts**

**Motion made by Trustee Fuller seconded by Trustee Olejniczak to enter into contract with JCO for an agreement of three years beginning October, 2020 for the services of the Water in the amounts of $15,950.00 per year**

**VOTE YES 4 NO 0**

**Motion made by Trustee Fuller seconded by Trustee Olejniczak to enter into contract with JCO for an agreement of three years beginning October, 2020 for the services of Sewer the in the amounts of $11,448.00 per year**

**VOTE YES 4 NO 0**

1. **NYSDOT Shared Service Agreement**

**Motion made by seconded by to authorize Timothy Brunswick DPW Superintendent to execute a shared service agreement with NYSDOT. Total cost not to exceed $25,000.00 length to be 2 or 4 years.**

**VOTE YES NO *Tabled for a work session***

1. **IT Audit Recommendation Bid**

**Three bid requests for IT services recommended from our internal auditors for Secure IT services**

**RepairIT TCG Solutions**

**2 South Main St Warwick, NY**

**Florida, NY $14,656.18**

**$9619.91**

**Firthcliffe no bid presented**

**Motion made by Trustee Fuller seconded by Trustee Jahrling to approve RepairIT Solutions in the amount of $9619.91 to be approved bidder for IT services**

**VOTE YES 4 NO 0**

1. **Meeting Schedule**

October 7, 2020  9:30 AM Work Session 7:30PM General Meeting

October 21, 2020 9:30 AM Work Session

November 4, 2020 9:30 AM Work Session 7:30PM General Meeting

November 18, 2020 9:30 AM Work Session

December 2, 2020 9:30 AM Work Session 7:30PM General Meeting

December 16, 2020 9:30 AM Work Session

1. **PUBLIC COMMENT**

**There was a brief conversation regarding the Jayne Street bridge.**

1. **ADJOURNMENT**

**Motion made by Trustee Fuller seconded by Trustee Olejniczak to adjourn the meeting at 8:30 PM**

**VOTE:** **YES\_\_\_4\_\_\_\_\_\_ NO \_\_\_0\_\_\_\_\_\_**