# **January 15, 2020 REGULAR MEETING OF THE BOARD OF TRUSTEES**

# **CALL TO ORDER**

 Mayor Harter will call the meeting to order with the Pledge to the Flag at 7:30 pm.

Board Members Present: Mayor Harter, Trustee Fuller, Trustee Barczak,

 Also Present: Clerk Wierzbicki, Treasurer Weaver, Attorney Cassidy, Engineer Fusco

 Board Members Absent: Trustee Slattery and Trustee Olejniczak

 Approximate Number in Audience: **2**

**II. MINUTES**

Motion made by Trustee Fuller seconded by Trustee Barczak to approve the minutes of the December 11th Regular meeting and

 **VOTE:**  **YES 3 NO 0 2 Abs**

##### **IV. FINANCIAL REPORTS**

1. **Treasurer’s Report**

Motion made by Trustee Fuller seconded by Trustee Barczak to accept the Treasurer’s report for December 2019 as submitted.

  **VOTE:** **YES 3 NO 0 2 Abs**

 **2. Payment of Vouchers**

Motion made by Trustee Fuller seconded by Trustee Barczak to approve payment of the vouchers as audited.

 **VOTE:** **YES 3 NO 0 2 Abs**

1. **Transfers**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|

|  |  |  |
| --- | --- | --- |
| **Transfers for Fiscal Year 2020 - January** |  |  |
| **General Fund Expenditures** |  |  |
| **Account Description** | **From** | **To** |
| Treasurer Edmunds Software Charge  | 2,500.00  |  |
| Building Department Computer Equipment and Services  |  | 2,500.00  |
|  |  |  |
| Planning Board Advertising | 200.00  |  |
| Zoning Board Advertising  |  | 200.00  |

 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Motion made by Trustee Fuller seconded by Trustee Barczak to approve the transfers as presented.  **VOTE:** **YES 3 NO 0 2 Abs** |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**IV. ANNOUNCEMENTS, CORRESPONDENCE & PRESENTATIONS**

1. **Orange County Office of Community Development sent a notice regarding our FY-2020 application.**
2. **Interstate Waste sent a letter regarding a rate increase beginning January 1, 2020.**
3. **Orange County DPW sent the 2020 Holiday Schedule for the transfer station.**
4. **Orange County DOH sent Form DOH 359 to be completed**
5. **Slack Chemical sent notice regarding a price increase on Sodium Hypochlorite.**
6. **United States EPA sent a letter regarding our action at the water plant.**
7. **Altice sent a letter regarding programming changes**
8. **NY Rural Water sent a schedule of upcoming events training and workshops in 2020**
9. **R and B Painters submitted their estimate to paint the courtroom**
10. **Superintendent Jan Jehring submitted a signed sewer contract for Golden Hill 2020**
11. **United Insurance sent a letter regarding an incident**
12. **Fusco Engineering sent the WIIA Acknowledgement and Acceptance Award letter to be signed by Mayor Harter.**
13. **Florida Chamber of Commerce will be Sponsoring a Family Ice Skating Event at our Village Rink on Meadow Rd on February 8th from 1-4pm.**
14. **Plymouth Rock Insurance sent a notice regarding their client about property damaged at the Glenmere Lake.**
15. **NYSDEC forwarded the Glenmere Lake Incidental Take Permit**
16. **Orange County Department of Planning submitted a shared GIS IMA(Geographic Information System Intermunicipal Agreement) for review.**
17. **Elan City submitted a quote for solar speed signs**
18. **We received estimates for the fencing at the DPW salt barn and Sewer dept.**
19. **Florida Little League sent a letter regarding equipment.**

**V. REPORTS OF THE TRUSTEES/ASSIGNMENTS**

1**.** Thomas Fuller – Police, Justice, Emergency Management

 2. Craig Olejniczak – Youth Recreation, Animal Control, Building & Planning

 3. Brian Slattery – DPW and Parks, Buildings and Grounds

 4. John Barczak – Sewer and Water

**VI. PUBLIC COMMENT – AGENDA ITEMS ONLY**

**There were no Public Comments**

**VII. UNFINISHED BUSINESS**

1. **DPW Jackets**

Motion by Trustee Barczak seconded by Trustee Fuller to approve the purchase of Orange Deluxe 3 in 1 safety jackets from Abolox Safety for all DPW employees as per contract not to exceed $ 500.00 total.

Abolox Safety 41.25/each

Montague Tool and Supply 61.00/each

**VOTE:** **YES 3 NO 0 2 Abs**

1. **Emergency Staffing**

RESOLUTION TO APPOINT TEMPORARY OFFICE STAFF IN THE EVENT OF EMERGENCY

WHEREAS, the Village office is staffed by the Village Clerk, Deputy Village Clerk and Clerk-typist;

WHEREAS, the Village Board desires to ensure the smooth operation of the Village office in the best interest of the Village;

NOW THEREFORE, BE IT RESOLVED, that the Village Clerk is hereby authorized hire temporary office staff in the event of illness or absence or in the event of extraordinary work load for a duration of no greater than one week;

BE IT FURTHER RESOLVED, that the such employee(s) shall be paid at a rate not to exceed $ 15.00 per hour gross;

BE IT FURTHER RESOLVED, that such employees shall not be entitled to benefits such as paid holidays and insurance;

BE IT FURTHER RESOLVED, that the Village Clerk is authorized to utilize the services of a temporary staffing agency should the need arise;

BE IT FURTHER RESOLVED, any hire that exceeds the scope set forth above shall be subject to the approval of the Village Board of Trustees.

**Motion by: Trustee Fuller Second: Trustee Barczak**

**VOTE:** **YES 3 NO 0 2 Abs**

**VIII. NEW BUSINESS**

1. **WIIA Grant**

Motion made by Trustee Fuller seconded by Trustee Barczak to authorize Mayor Harter to sign acknowledgment of the 2020 DWSRF Project No 18656

**VOTE:** **YES 3 NO 0 1Abs**

1. **Election**

 **Inspectors**

Motion made by Trustee Fuller seconded by Trustee Barczak to appoint the following as Election Inspectors for the March election: Denise Thibault, Chief; Robert Vangent; Nancy Scott, Marie Heter, Lorraine DeLade, Shirley Coughlin, will be $13.00 per hour.

 **VOTE: YES 3 NO 0 1 Abs**

 **Polling Place**

Motion made by Trustee Fuller seconded by Trustee Barczak to declare that voting will be held at the Senior Center on March 18, 2020 at 3 Cohen Circle and the hours for elections will be 12:00 Noon to 9:00 PM.

 **VOTE: YES 3 NO 0 1 Abs**

1. **Grievance Night**

Motion made by Trustee Fuller seconded by Trustee Barczak that the Village Board of Trustees siting as Board of Assessment Review shall meet on February 19th 2020 between the hours of 4:00 PM and 8:00 PM to hear complaints on the 2020 tentative assessment role. All Grievances must be presented in person or in writing by such time.

**VOTE: YES 3 NO 0 2 Abs**

1. **Street light acquisition and LED conversion**

Motion made by **Trustee Fuller** seconded by **Trustee Barczak** to adopt the following resolution:

RESOLUTION TO APPROVE ACQUISITION OF STREETLIGHTS FOR PURPOSES OF CONVERTING TO LED TECHNOLOGY

WHEREAS, the Village of Florida desires to convert the existing street lights to LED fixtures which use less energy and will result in a savings to Village of Florida taxpayers;

WHEREAS, the Village entered into a contract with RealTerm Energy US, L.P., dated March 12, 2018 for purposes of assisting the Village with the acquisition of the street lights from Orange and Rockland Utilities, performing an investment grade audit and solicit bids for LED street lights and labor; and

WHEREAS RealTerm Energy has solicited bids for LED street light fixtures; and

WHEREAS, by resolution dated March 13, 2019, the Village Board selected the bid of Graybar as the best value;

WHEREAS RealTerm Energy has prepared an investment grade audit dated, June 6, 2019, which sets forth the number of street light fixtures, the project cost savings analysis and the overall project costs; and

WHEREAS, the Village of Florida, as authorized by a resolution dated December 12, 2018 entered into a contract of sale with Orange and Rockland Utilities dated March 19, 2019, which provided a purchase price of $ 88,575 for 225 overhead fed lighting fixtures and 36 underground fed lighting fixtures to be adjusted by $ 154 per overhead fixture and $ 337 per underground fed fixture should there be a differential. Said contract was subject to approval by the Public Service Commission;

WHEREAS, by order of the Public Service Commission, dated December 13, 2019, the transaction was approved; and

NOW THEREFORE BE IT RESOLVED, that upon review of the various documents described above, the Village Board of Trustees finds that the costs of the proposed street light acquisition and conversion will be paid for with cost savings in approximately 5.2 years;

BE IT FURTHER RESOLVED that the Investment Grade Audit is hereby approved and the Mayor is authorized to sign the same, selecting **[photocells/smart controls option]** and **spare inventory**;

BE IT FURTHER RESOLVED that the Mayor, Village Attorney and Village Treasurer are hereby authorized to take whatever steps are reasonably necessary to complete the street light acquisition from Orange and Rockland including the expenditure of $ 93,757. The Mayor is hereby authorized to sign the following documents:

* Purchase and Sales Agreement
* Mutual General Release
* Operating Agreement
* TP 584
* RP 5217
* Warwick Community Preservation Fund Transfer Tax
* RP 7114

**VOTE: YES 3 NO 0 2 ABS**

1. **Building Inspector IMA**

Motion made by Trustee Fuller seconded by Trustee Barczak to approve and authorize the Mayor to sign the intermunicipal agreement with Chester for purposes of providing code enforcement and building inspector services in the amount of $ 35,000.00.

**VOTE: YES NO Tabled**

**Trustee Barczak stated that he was unfamiliar with this and he wanted to table until the next work session. He (Barczak) was going to discuss with other Board members.**

1. **2020 Association of Towns Court Clerk Conference**

Motion made by Trustee Fuller seconded by Trustee Barczak to approve the attendance of Chelsea Brandt to 2020 Conference in NYC on February17-18th, 2020 for classes pertaining to Court Clerk. Cost not to exceed $500.00.

**VOTE: YES 3 NO 0 1 Abs**

1. **Garbage Truck Radio**

Motion made by Trustee Fuller seconded by Trustee Barczak to approve purchase of radio for new garbage truck cost of parts and installation is $851.00.

 **VOTE: YES 3 NO 0 1 Abs**

1. **Solar Speed Signs**

Motion made by seconded by to approve/table the purchase 2 Evolis Solar Speed Signs for $5819.00. Individual price is $3250.00.

Tabled until 2 other bids received per procurement policy

 **VOTE: YES NO Tabled**

1. **DPW Fencing for DEC Compliance**

We received two quotes for the two fences needed. One for salt barn one for the Sewer department.

**Ketcham Fencing Otisville, NY Kuperus Fence Westtown, NY**

**Sewer-$8900.00 Sewer-$6500.00**

**Salt Barn-$2100.00 Salt Barn-$1850.00**

 **Precision Fence Monroe, NY did not present a quote**

Motion made by Trustee Fuller seconded by Trustee Barczak to approve Kuperus Fence

for the installation of the fencing at the Sewer and Salt barn in the amounts of $6500.00 and $1850.00 not to exceed $8350.00

**VOTE: YES 3 NO 0 2 Abs**

1. **Meeting Schedule**

 **January 28th 6:00 PM Comp Plan**

January 29th, 2020 6:30 PM Work Session

 February 5th, 2020 6:30 PM Work Session

February 12th, 2020 7:30 PM Meeting 7:15 workshop/vouchers

 February 19th, 2020  4:00-8:00PM Grievance Night Work Session

 March 4th, 2020 6:30 PM Work Session

1. **PUBLIC COMMENT**

1. **ADJOURNMENT**

  **Motion made by Trustee Barczak seconded by Trustee Fuller to adjourn the meeting at 8:00 PM**

 **VOTE:** **YES 3 NO 0 2 ABS**