

**VILLAGE OF FLORIDA
REQUEST FOR A PLANNING BOARD WORK SESSION**

The purpose of requesting a work session is an informal discussion of a potential application. You do not need to request a work session if you have already submitted a formal site plan or subdivision application. Discussion by the Planning Board and its consultants is non-binding and do not constitute an approval absent a review of a complete application. Applicant or a representative must be present at the work session.

**REQUIREMENTS: 1 ORIGINAL COPY OF THIS FORM
FEE PER FEE SCHEDULE
ALL OTHER INFORMATION IN SUPPORT**

DATE: _____

NAME OF APPLICANT: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

PROJECT LOCATION: _____

SECTION _____ BLOCK _____ LOT _____

CONSULTANT NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL _____

DESCRIBE THE PROJECT: _____

SIGNED: _____ DATED: _____

**PLEASE ATTACH ANY PLANS, PICTURES AND DIAGRAMS WITH DIMENSIONS ETC. THAT ARE APPLICABLE TO PROPOSED APPLICATION.
PLEASE CALL 845-651-7626 WITH ANY QUESTIONS.**